

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE

**THURSDAY 11 JUNE 2015
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Election of Chair

2. Election of Vice Chair

3. Apologies for Absence

4. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

5. Minutes of Meeting Held on 19 March 2015

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6. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

7. Strong and Supportive Communities: Introduction, Overview and Work Programme

7 - 8

8. Review of 2014/2015 and Future Work Programme

9 - 18



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Dania Castagliuolo on 01733 452347 as soon as possible.

10. Date of Next Meeting

Wednesday 22 July 2015

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: A Iqbal, P Faustino, R Bisby, L Forbes, S Martin, C Ash and J R Fox

Substitutes: Councillors: S Lane, B Saltmarsh, N Khan and P Thacker

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – danica.castagliuolo@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON
THURSDAY 19 MARCH 2015**

Present: Councillors Khan (Chairman), J.R Fox (Vice Chairman) Rush , Day, Maqbool, Forbes and Okonkowski

Also Present: Councillor Serluca Cabinet Member for City Centre Management, Culture and Tourism

Officers in Attendance:

Adrian Chapman	Assistant Director of Communities and Targeted Services
Robin Sissons	Head of Safer, Stronger, Supportive Communities
Belinda Child	Head of Housing & Health Improvement
Jo Hodges	Senior Housing Enforcement Officer
Lisa Roberts	Strategic Client Manager
Gary Wright	Market Development Manager
Dania Castagliuolo	Democratic Services Officer

1. Apologies

Apologies for absence were received from Councillor Peach. Councillor Rush attended as substitute.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest.

3. Minutes of the Meeting held on 14 January 2015

The minutes of the meeting held on 14 January 2015 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

5. The Mobile Homes Act 2013 Fees Policy Consultation

The report was introduced by the Head of Housing and Health Improvement to provide the Committee with an opportunity to contribute to the consultation on the proposed Mobile Homes Act 2013 Fees Policy.

The Committee was asked to scrutinise the proposed Mobile Homes Act 2013 Fees Policy and make any observations or recommendations on the content of the proposed policy

Observations and questions were raised around the following areas:

- Members queried why it was necessary to introduce the Mobile Homes fees. *The Head of Housing and Health Improvement responded that there was concern with the lack of regulation*

for the mobile home sites, therefore, having the fees in place would allow Local Authority to resource powers around the sites. Regulations would be brought in which were more in line with existing housing legislation.

- *Members queried whether payment of the fees would be the responsibility of residents or the site owners. Members were advised that the owners of sites would be responsible for payment of the fees and the only fee that could be passed on to residents would be an annual inspection fee.*
- *Members queried if owners of sites could increase rent due to these charges. Members were advised that site owners could only increase the annual fee, which was restricted in line with the Council's fees. The Council was aware that this could happen therefore, mechanisms had been put in place to prevent it.*
- *Members queried whether residents would be part of the consultation. Members were informed that Council Officers would be going to homes to visit residents and explain the process to them.*
- *Members queried whether the fairground at Wittering and sites in Stanground were included in the nine sites which would be affected by the act. Members were informed that these sites did not fall within the protected sites category.*
- *Members were concerned for residents if they did not have the funds to keep their home up to standards. Members were advised that there would be means tested grants available for work to be carried out on mobile homes if necessary. If residents were renting a mobile home, the Council would enforce the owner to carry out repairs. Nobody would be made homeless at any time, action would be taken to remedy any problems.*
- *Members queried what the outcome would be if people were not willing to cooperate. Members were informed that the property would go for a warrant to ensure resident's health was not compromised.*
- *Members queried how the figures on page 9 of the report were worked out. Members were informed that these figures were based on resources required. Government gave specific guidelines on fees. The Council had looked in to all aspects of sites and actions the Government had allowed the Council to charge for.*
- *Members queried what the proportion of the fees were. Members were informed that the fees were based on the size of a site therefore, a site with less pitches would require less time allocated to it and the fees would be less. There would be a banding mechanism in place.*
- *Members were advised that a site of 1 – 4 pitches was exempt from charges.*

ACTION AGREED

The committee noted the report.

6. Review of the Consultation Results from Libraries and Community Centres

The Strategic Client Manager introduced the report for the Committee to review the responses received to the second consultation and to review the proposed approach to supporting libraries in the future, to secure a sustainable network of effective and efficient libraries.

The Committee was asked to note the report and provide comment.

- *Members were concerned that Libraries would have open access without any staff members present. The Strategic Client Manager responded that the Open Plus Assistance was a service which had one member of staff present. There had been a £45k investment to fund this service to ensure that at least one member of staff would be present at all times.*
- *The Cabinet Member for City Centre Management, Culture and Tourism advised Members that after the consultation had ended, the project would not be closed as she would be visiting libraries to monitor how Open Plus Assistance..*
- *The Strategic Client Manager added that pilots would still be running for six weeks during April to iron out any issues. Risk assessments would be carried out in conjunction with Police Community Safety Officers and the Fire Service.*
- *Members congratulated the Cabinet Member for City Centre Management, Culture and Tourism and the Strategic Client Manager for the way in which they handled the consultation.*

- Members were concerned with redundancies and queried what had been offered to staff at risk. *The Cabinet Member for City Centre Management, Culture and Tourism responded that there would be 15 job redundancies which had all come from voluntary redundancies.*
- Members queried what the cost of these redundancies would be to the Council. *The Strategic Client Manager responded that if Cabinet approved the project then the redundancy cost would be worked out.*
- Members queried what security measures would be in place for the libraries in the evenings. *Members were advised that all sites were connected to Redcare security. Libraries would continue with an open up and close down in place. There would be CCTV in the libraries monitoring activity.*
- Members queried how the evening assistants would be covered by Health and Safety. *Members were advised that libraries already had lone working staff, therefore, risk assessments had already been carried out. For the first six months after the project had been implemented, libraries would be reviewed every four weeks. All other areas would have to network and report issues in order to learn from each other.*
- Members queried what the response time would be should an incident happen in one of the libraries. *Members were advised that measures were already in place for emergencies and there had been no incidents to date, library staff were also first aid trained.*
- Members queried what the difference was between Open Plus Assistance staff and regular library staff. *Members were informed that there was no difference in pay between the staff. The difference would be that when the library was in open Plus Assistance mode, there would be no option available to print documents or access DVD's. The Open plus Assistance staff would be preparing activities and sorting shelves.*
- Members queried whether there had been a reduction in money spent on books. *Members were informed that there had not been a reduction in money spent on books as library stock was reviewed regularly.*
- *Members were informed that library users would have access to the internet during Open Plus Assistance hours.*
- Members queried what would happen if there were technical issues during Open Plus Assistance hours. *Members were informed that libraries had multiple computers therefore, users could change computer and report the issue. There was a reporting mechanism which could be used.*

ACTION AGREED

The Committee noted the report.

7. City Market

The report was introduced by the Market Development Manager to provide Members with an overview of the City Market operation and proposed future panning regarding the following:

- Market Services
- Performance
- Expenditure/income and service costs
- Staffing numbers and staffing issues within the service
- Opportunities for service
- Service threats
- Service objectives for 2015/16

The Committee was recommended to note and comment on the work of the City Market and propose further scrutiny in relation to its business activities.

Observations and questions were raised around the following areas:

- Members commented that the food hall was a very good facility although they were concerned that Northwestgate's plans for a food hall went ahead this could potentially damage the market. *The Market Development Manager responded that the one concern with the Northwestgate was*

the prices of food may be higher. The Market offered affordable premises which allowed traders to make their prices slightly lower.

- *Members queried whether any consideration had been given to making the Market enclosed. Members were advised that the issue was with funding although, the contractors were looking in to installing a wind break.*
- *Members queried whether there had been any estimates of costs for the developing the Market. Members were advised that a market recovery plan was in progress which included new builds, therefore no costs had been established.*
- *Members commented that since the Market Development Manager had been in post the Market had seen major improvements, although Members would like to see the Market move to Cathedral Square. Members were informed that there may be the possibility to host temporary Markets on Long Causeway and Lincoln Road.*
- *Members queried whether Laxton Square was still going to be considered for the Market. Members were advised that the 5th Avenue new build would increase the footfall for the Market. Posters had been displayed and leaflets distributed to increase interest in the Market.*
- *Members were concerned that the Market had not been given priority previously and was in a position where its future was unsure. Members were advised that the Council was looking in to allowing the public to collect their shopping from the market on order.*

ACTION AGREED

The Committee noted the report.

8. Forward Plan of Executive Decisions

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Forward Plan of Executive Decisions.

The Chairman of the Committee thanked Members for all of their work over the past year and also thanked the Democratic Services Officer and Lead officer for their support.

The meeting began at 7.00pm and ended at 8.07pm

CHAIRMAN

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
11 June 2015	Public Report

Report of the Corporate Director, People and Communities

Contact Officer(s) – Adrian Chapman, Service Director, Adult Services and Communities
Contact Details – Tel: 863887

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE: INTRODUCTION, OVERVIEW AND WORK PROGRAMME

1. PURPOSE

- 1.1 This report sets out the approach to be taken at the first Scrutiny Committee of the municipal year, during which Members will be presented with an overview of the issues, opportunities, priorities and challenges in connection with the strong and supportive communities theme, with the aim of establishing a scrutiny work programme for the year.

2. RECOMMENDATIONS

- 2.1 To discuss the detail contained in the presentation that will be given during the meeting, and to agree a scrutiny work programme for the year.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Adopting this approach for the first Scrutiny meeting of the year will ensure that a scrutiny work programme is developed and agreed which directly contributes to the objectives and outcomes contained in the Sustainable Community Strategy.

This committee in particular most directly contributes to the 'Creating Strong and Supportive Communities' priority in the Sustainable Community Strategy.

4. BACKGROUND

- 4.1 The presentation that will be given at the committee meeting will serve to consolidate progress made in the previous year, current and forthcoming issues, and national and local policy changes to create an overall framework against which members will be able to identify and agree those aspects of the theme that they wish to scrutinise during the year.

5. KEY ISSUES

- 5.1 The presentation that will be given at the committee meeting will:
- Provide an overview of the strong and supportive communities theme, including what it entails and what progress has been made
 - Provide a summary of the legislative framework within which aspects of this theme operate
 - Provide information to help identify priorities
 - Suggest aspects of the theme that members may wish to scrutinise throughout the year

- 5.2 During the presentation, the following suggestions for scrutiny topics for 2015/16 will be discussed:
- Safer Peterborough Partnership's three core priorities: (i) addressing victim-based crime by reducing re-offending and protecting our residents and visitors from harm; (ii) tackling anti-social behaviour; (iii) building stronger and more supportive communities
 - Tackling cyber crime
 - The impact and effectiveness of the Peterborough Community and Safety delivery model
 - Developing Restorative Justice as a viable and effective youth justice solution
 - Proposals for licensing privately rented properties
 - Housing stock modelling report and the impacts on health and wellbeing
 - Prevention of homelessness
 - Review of the 'One Peterborough, One Community' cohesion strategy
 - The proposed new Communities Strategy
 - The findings and recommendations from the community centre asset review
 - Development of the Peterborough City Market
 - The impacts of city centre events
 - Audit and effectiveness of the CCTV camera service
 - The draft new Visitor Economy Strategy
 - The work of Vivacity

6. IMPLICATIONS

- 6.1 Members will be provided with sufficient information and evidence to enable them to be confident about their role on this scrutiny committee, and to identify a work programme for the year.

7. CONSULTATION

- 7.1 Information provided during the meeting will be drawn from a range of sources, including from across the Council and our partners.

8. NEXT STEPS

- 8.1 Following the committee meeting, a work programme will be produced, lead officers identified and timescales set to ensure maximum effectiveness of the scrutiny process.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Various sources have been used to prepare the presentation.

10. APPENDICES

- 10.1 N/A

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 8
11 JUNE 2015	Public Report

Report of the Director of Governance

Contact Officer – Dania Castagliuolo, Governance Officer, Scrutiny

Contact Details – (01733) 452347 or email Dania.castagliuolo@peterborough.gov.uk

REVIEW OF 2014/2015 AND WORK PROGRAMME FOR 2015/16

1. PURPOSE

- 1.1 To provide the Committee with a review of the work undertaken during 2014/15 and to develop a work programme for 2015/16.

2. RECOMMENDATIONS

- 2.1 That the Committee considers the 2014/2015 year in review and makes recommendations on the future monitoring of these items where necessary.
- 2.2 That the Committee determines its priorities, and develops a work programme for the forthcoming year.

3. REVIEW OF 2014/15

- 3.1 The Strong and Supportive Communities Scrutiny Committee was established by Council at its annual meeting on 18 May 2009. During the year 2014 -2015, the Committee considered the following issues:

Information / Update

- Review of 2013/14 and Future Work Programme

Monitoring / Calling to Account

- Portfolio Progress Report from Cabinet Member for Communities and Environment Capital.
- Portfolio Progress Report from Cabinet Member for Planning and Housing Services.
- City Market
- Progress Report Care & Repair Home Improvement Agency.
- Portfolio Progress Report from Cabinet Member for City Centre Management, Culture and Tourism.
- The Connecting Families Programme.
- Review of the Peterborough Communities and Safety Delivery Model.

CRIME AND DISORDER SCRUTINY COMMITTEE

- Safer Peterborough Partnership Plan 2011-2014 (2013 Revision)
- Safer Peterborough Partnership Plan – Priority Progress Update – Reducing Crime
- Overview of the Operation Can Do Programme
- Safer Peterborough Partnership Plan – Priority Progress Update – Tackling anti-social behaviour and hate crime
- Safer Peterborough Partnership Plan – Priority Progress Update – Building stronger and more supportive communities
- Fly Tipping – Prosecution Records

Policy / Plans / Consultation

- Draft Homelessness Strategy 2013 – 2018
- Proposed Selective Licensing for the Gladstone, Millfield New England and Eastfield Areas of Peterborough
- Safer Peterborough Partnership Plan – Priority Progress Update
- Commercial Operations Plan 2014 – 15
- Budget 2014/15 and Medium Term Financial Plan – Phase 1
- Budget 2014/15 and Medium Term Financial Plan – Phase 2

As the Council's designated Crime and Disorder Committee the Committee considered the following issues:

- Safer Peterborough Partnership Plan 2011 – 2014 (2013 Revision)
- Safer Peterborough Partnership Plan – Priority Progress Update – Reducing Crime
- Overview of the Operation Can Do Programme
- Safer Peterborough Partnership Plan – Priority Progress Update – Tackling Antisocial Behaviour and Hate Crime
- Safer Peterborough Partnership Plan – Priority Progress Update – Building Stronger and more Supportive Communities
- Fly Tipping – Prosecution Records
- Reducing Reoffending Through Behaviour Change

No Call-in's were received by this Committee during 2014/2015.

The Commission also took part in a Joint Scrutiny in a day – One Year on Review which focused on the Impact of Welfare Reform.

3.2 For the information of the Committee, copies of the recommendations made during the year are attached at Appendix 1.

4. WORK PROGRAMME 2015/16

4.1 In accordance with the Constitution, the Committee is responsible for setting its own work programme in line with the Council's key priorities and the Committee's remit.

4.2 The Committee's remit is:

To review and scrutinise the delivery of the Sustainable Community Strategy priority of creating strong and supportive communities. This will include reviewing and scrutinising the performance of other public bodies in their activities and performance in the delivery of the Single Delivery Plan targets.

Hold the Executive to account for the discharge of functions in the following ways:

- by exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer.
- by scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan
- by scrutinising Executive decisions after they have been implemented, as part of a wider policy review.

To review and scrutinise the planning, decisions, policy development, service provision and performance relating to the following service areas:

- Cohesion
- Cultural Services
- Neighbourhood Services

- City Centre

To assist and advise the Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues in relation to the terms of reference of the committee.

Make recommendations to the Executive and/or Council arising from overview and scrutiny activity.

Establish ad-hoc Task and Finish Groups to investigate specific topics on behalf of the Committee on a time-limited basis.

To undertake all of the Council's statutory functions in accordance with Sections 19 & 20 and associated regulations of the Police and Justice Act 2006, relating to scrutiny of crime and disorder matters, including acting as the Council's crime and disorder committee.

- 4.3 A draft work programme which shows the items which are currently scheduled along with items carried over from last year is attached at Appendix 2.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 Minutes of the Strong and Supportive Communities Scrutiny Committee held on 16 July, 3 September, 15 October, 18 November 2014 and 14 January and 19 March 2015.

6. Appendices

- 6.1 Appendix 1 - Responses to recommendations made during 2014/2015
Appendix 2 – Draft Work Programme 2015/2016

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MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
16 July 2014			
A Strategy for Culture, Recreation and the Arts for Peterborough.	<p>The Committee recommends to the Strategic Partnerships Manager that the following is added to the Culture Strategy:</p> <ul style="list-style-type: none"> • Consideration in encouraging organisations to work together • Consideration of the inclusion of wording such as 'Lots of People and One City' into the Core Strategy priority 3: Places to go and things to do – making the best use of our city spaces. • That the proposal for the Cultural Steering Group should include minority groups from other cultural backgrounds. 	Lisa Roberts	The recommendations were incorporated into the Culture Strategy document, which was represented to the committee and approved on the 3rd September. The Culture Strategy was approved by Cabinet on the 20th February and then adopted at full council on the 5th March 2015.
12 January 2015			
Safer Peterborough Partnership Plan Performance Overview.	The Committee recommends to the Safer Peterborough Partnership that the issue of Cyber Crime is incorporated within the Safer Peterborough Partnership Plan 2015/2016.	Safer Peterborough Partnership	The recommendation was taken to the SPP Strategic Board at the same time as a presentation was given by DS Dave Halling. It was agreed that this is a serious issue which the SPP needs to work on. As a result partner agencies will work together and identify initiatives that will impact on this issue through prevention, intervention and enforcement. These are now being worked through.

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**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
DRAFT WORK PROGRAMME 2015/16**

Meeting Date	Item	Notes
11 June 2015 <i>Draft Report 22 May</i> <i>Final Report 1 June</i>	Strong And Supportive Communities: Introduction, Overview And Work Programme	
	Contact Officer: Adrian Chapman Review of 2014/15 and Draft Work Programme 2015/16	
	Contact Officer: Dania Castagliuolo	
22 July 2015 <i>Draft Report 3 July</i> <i>Final Report 10 July</i>	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Update on Hate Crime	Requested by the Committee on 14 January 2015
	Contact Officer: Robin Sissons Cyber Crime	Requested by the Committee on 14 January 2015
	Contact Officer: Robin Sissons Portfolio Progress Report from Cabinet Member for Communities and Environment Capital To scrutinise and comment on the progress of the portfolio of the Cabinet Member. Contact Officer: Wendi Ogle-Welbourn/Adrian Chapman	Annual Report from Cabinet Member

Meeting Date	Item	Notes
<p>16 September 2015</p> <p><i>Draft Report 28 August</i> <i>Final Report 4 September</i></p>	<p>Portfolio Progress Report from Cabinet Member for Planning and Housing Services</p> <p>To scrutinise and comment on the progress of the portfolio of the Cabinet Member.</p> <p>Contact Officer: Belinda Child</p>	<p>Annual Report from Cabinet Member</p>
<p>24 November 2015</p> <p><i>Draft Report 5 November</i> <i>Final Report 12 November</i></p>	<p>Portfolio Progress Report from Cabinet Member for City Centre Management, Culture & Tourism</p> <p>To scrutinise and comment on the progress of the portfolio of the Cabinet Member.</p> <p>Contact Officer: Lisa Roberts/Cllr Serluca</p>	<p>Annual Report from Cabinet Member</p>

Meeting Date	Item	Notes
20 January 2016	CRIME AND DISORDER SCRUTINY COMMITTEE	
<i>Draft Report 31 December</i>	Safer Peterborough Partnership Plan – Refresh	
<i>Final Report 8 January</i>	Contact Officer: Robin Sissons	
10 February 2016	Budget 2015/16 and Medium Term Financial Plan – Phase Two	
(Joint Meeting of the Scrutiny Committees and Commissions)	To scrutinise the Executive's proposals for the Budget 2015/16 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
10 March 2016	Vivacity Annual Report	Reviewed Annually

Meeting Date	Item	Notes
<i>Draft Repot 2 March</i> <i>Final Report 9 March</i>	Contact Officer: Dominic Hudson	
	Commercial Operations Plan	Reviewed Annually
	Contact Officer: Annette Joyce Safer Peterborough Partnership Plan – Annual Refresh	Reviewed Annually
	Contact Officer: Robin Sissons	

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 9
11 JUNE 2015	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Democratic Services Officer

Contact Details – 01733 452347 or email danica.castagliuolo@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 26 June 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 29 MAY 2015

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Elsey; Cllr Fitzgerald; Cllr Hiller, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

^N
The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 26 JUNE 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Review of the Local Plan – KEY/26JUN15/01 For Cabinet to consider whether to undertake a review of the Local Plan.</p>	Cabinet	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Kay, Head of Sustainable Growth Strategy Email: richard.key@peterborough.gov.uk Tel: 01733 863795	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Extension and Variation to the Integrated Sexual Health Service Contract – KEY/26JUNE15/02 To extend the current contract for the two additional years specified in the original contract. In addition, this decision will reduce to current contract value.</p>	Councillor Diane Lamb Cabinet Member for Public Health	July 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Wendi Ogle-Welbourn, Director of People and Communities Tel: 01733 863749 Wendi.Ogle-welbourn@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Changes to the Parks, Trees and Open Spaces service within the Amey contract following the 2015/16 budget – KEY/26JUN15/03 To approve the changes to the way services relating to grass cutting are provided.</p>	Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	James Collingridge Amey Partnership Manager james.collingridge@peterborough.gov.uk 01733 864736	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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PREVIOUSLY ADVERTISED DECISIONS						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06 To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.</p>	Cabinet	June 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Adrian Chapman Assistant Director for Communities and Targeted Services Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.</p>	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	June 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.</p>	Councillor Gavin Eley Cabinet Member for Digital, Waste and Street Scene	June 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson Strategic Partnerships Manager Tel: 01733 452384 Dominic.hudson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Fit to Rent Scheme – KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.</p>	<p>Cabinet</p>	<p>September 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Extra Care Housing – KEY/12DEC14/02 To approve the award of contracts to provide personal care and support at five extra care schemes.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Residents and carers, housing providers, care providers and relevant internal departments.</p>	<p>Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Advocacy Services – KEY/12DEC14/03 To approve the award of contract for the adult social care advocacy services.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>People utilising the services, partnership boards and relevant internal departments.</p>	<p>Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Hampton Gardens Secondary School – KEY/12DEC14/04 To approve the award of the contract for the design and build of the school.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>June 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06 To approve the tender for the services.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>August 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>West Town Primary School - KEY/06JAN15/07 To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>June 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.</p>	<p>Cabinet</p>	<p>July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Classroom Extension and Associated Works Heltwate School - KEY/06MAR15/01 To authorise the construction of an extension at Heltwate School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>June 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@pete rborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Amey Phase 2 Budget Savings – KEY/06MAR15/04 To confirm the Phase 2 budget savings.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson Strategic Partnerships Manager 01733 452384 Dominic.hudson@peter borough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Vivacity Phase 2 Budget Savings – KEY/06MAR15/06 To confirm the Phase 2 budget savings.</p>	<p>Councillor Lucia Serluca Cabinet Member for City Centre Management, Culture and Tourism</p>	<p>June 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson Strategic Partnerships Manager 01733 452384 Dominic.hudson@peter borough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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St Michaels Expansion – KEY/06MAR15/07 Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.	Councillor David Seaton Cabinet Member for Resources	June 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Fletton Quays – KEY/06MAR15/08 Disposal of Fletton Quays land and property assets to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	June 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Pleasure Fair Meadow – KEY/06MAR15/09 Disposal of Pleasure Fair Meadow Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	June 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Wirrina Car Park – KEY/06MAR15/10 Disposal of Wirrina Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	June 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>S256 Agreement Hospital Liaison Project - KEY/01MAY15/01 To enter into a S256 agreement with NHS Cambridgeshire and then Clinical Commissioning Group for the Hospital Liaison Project and Agreement with Police Commissioner relating to the Innovation Fund.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>June 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jo Melvin Commissioner Tel: 01733 863980 Jo.melvin@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Customer Experience Programme Adult's Services – KEY/01MAY15/02 To approve the business case for the delivery of the customer experience programme in Adults.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Adrian Chapman Service Director Adult Services and Communities Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Mobile Homes Charging Schedule – KEY/01MAY15/04 To approve the mobile homes charging schedule.</p>	<p>Cabinet</p>	<p>July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders during eight week consultation.</p>	<p>Belinda Child Head of Housing and Health Improvement Tel: 01733 873769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Contract Award for Mental Health Employment, Wellbeing and Recovery Service – KEY/01MAY15/05 To award a contract for the Mental Health Employment, Wellbeing and Recovery Service.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mirsada Hodges Project Manager, DOLS/Mental Health Tel: 01733 452513 Mirsada.hodges@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Novation of Contract Regarding Temporary Staff – KEY/15MAY15/01 To approve the novation of the temporary staff contract.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Novation of Organic Waste Treatment Contract – KEY/12JUN15/01 To agree to the novation of the contract for the treatment of organic waste from Organic Recycling Limited to Material Change Limited.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>June 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS						
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
School Term Dates 2015/2016 To approve the school term dates for 2015/16.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	June 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Isabel Clark Head of Admissions Tel: 01733 863914 Isabel.clark@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough Investment Partnership Plans To approve the Peterborough Investment Partnership Plans.	Councillor David Seaton Cabinet Member for Resources	June 2015	Sustainable Growth and Environment Capital	Leader of Council and relevant senior officers.	Simon Machen Corporate Director Growth and Regeneration Tel: 01733 453475 Simon.machen@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Flood Risk Management Strategy To approve the Strategy and recommend its adoption to Council.	Cabinet	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 Julia.chatterton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Personal Budgets in Peterborough To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>June 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Peterborough Investment Partnership

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

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